



(updated February 2014)

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Website: [www.promotingretreats.org](http://www.promotingretreats.org)

## Bursary Scheme Fact Sheet

**We are pleased to let you know about the Association for Promoting Retreats' (APR) Centenary Bursary Fund, which helps to encourage more people to go on retreat, whatever their financial circumstances.**

To help mark the 100th anniversary of the charity, the APR Trustees have set aside a special fund to which member retreat houses can apply, to subsidise retreats or quiet days for those who would otherwise be unable to afford it.

The way our scheme works is that the Association for Promoting Retreats Trustees consider applications from our member retreat houses, on behalf of their guests, who DO NOT themselves have to be APR members. *We are always glad, though, to advise those individual guests in the application process. Please do not hesitate to contact our Administrator, Julia Reading, as above, for help and guidance.*

If you think this scheme could be beneficial to you, you would first need to identify a venue which is both an APR member and able to offer you the type of retreat you are seeking, and then ask that venue to make a bursary application to us. To help in this, please see the attached list of our member centres; please note that this list covers a wide range and it is not filtered, so not all the venues shown here will necessarily be able to offer you the type of experience you are looking for. However if you have internet access, the web-links given (for all who actually operate a website) should mean that you can refine your search relatively easily.

You may also like to know that the **Retreat Association** publishes an annual book listing around 200 retreat centres in the UK and further afield, some of which are APR member centres. You may be able to access a copy in your parish or diocese, or you can buy your own copy through the Retreat Association. You may also find it helpful to browse the Retreat Association website at [www.retreats.org.uk](http://www.retreats.org.uk). If you subscribe to the APR, or any of the other member groups of the Retreat Association, you receive the annual handbook each December as a benefit of membership. Please contact us if membership may be of interest.

When making your enquiry at your chosen retreat venue, ask for them to make a bursary application to the APR on your behalf. If the person you are speaking to claims not to know of the APR or its Bursary Scheme, please do persist and suggest that they contact us - with the scheme being relatively new, not all staff at our member centres are 100% up to speed on this! It is perfectly acceptable for the retreat house to apply to us on a provisional basis, so that once the Trustees have notified their decision, you and the venue can commit to a firm booking in secure knowledge of the outcome. Our Trustees are able to consider applications at any time in advance, up to 10 days before the retreat, but naturally it helps everyone if enquiries are made as early on as possible.

If in their discretion the Trustees make a grant in your name, it will be paid direct to the venue, who should invoice the balance of cost direct to you. The maximum grant for an individual is 50% of the total cost of one retreat priced at £300.00 or less. The cap for any more expensive retreat is £150.00.

Please refer to our website or contact us for full details, or any queries. Please also see the application form attached which the chosen venue will need to complete for us.

[www.promotingretreats.org/bursary\\_fund](http://www.promotingretreats.org/bursary_fund)

[promoting.retreats@gmail.com](mailto:promoting.retreats@gmail.com)

resident

Rt Revd Christopher Chessun

Chair

Revd Tim Blewett

Administrator

Mrs Julia Reading

## APR Member houses in the Bursary Scheme

Name	Telephone	Website address	Location
The Well At Willen	01908 300559	<a href="http://www.thewellatwillen.org.uk">www.thewellatwillen.org.uk</a>	BUCKINGHAMSHIRE
Mill Green House	01799 584 937	<a href="http://www.millgreenhouse.co.uk">www.millgreenhouse.co.uk</a>	CAMBRIDGESHIRE
Foxhill	01928 733777	<a href="http://www.foxhillconferences.co.uk">www.foxhillconferences.co.uk</a>	CHESHIRE
Rydal Hall	01539 432050	<a href="http://www.rydalhall.org">www.rydalhall.org</a>	CUMBRIA
Carob Tree House	07815 567604	<a href="http://www.carobpaphos.com/index.html">www.carobpaphos.com/index.html</a>	CYPRUS
Katafiyio Retreat House	00357 22-671220	<a href="http://cypgulf.orgretreats/">cypgulf.orgretreats/</a>	CYPRUS
Convent Of The Holy Name	01332 671716	<a href="http://www.chnderby.org">www.chnderby.org</a>	DERBYSHIRE
Whaley Hall Retreat & Conference Centre	01663 732495	<a href="http://www.whaleyhall.com">www.whaleyhall.com</a>	DERBYSHIRE
Cygnets Cottage	01395 272243	<a href="http://www.cygnetscottage.net/">www.cygnetscottage.net/</a>	DEVON
The Society Of Mary & Martha	01647-253900	<a href="http://www.sheldon.uk.com">www.sheldon.uk.com</a>	DEVON
Othona Community Dorset	01308 897130	<a href="http://www.othona-bb.org.uk">www.othona-bb.org.uk</a>	DORSET
Soc. Of St Francis, Hilfield	01300 341345	<a href="http://www.hilfieldfriary.org.uk">www.hilfieldfriary.org.uk</a>	DORSET
Crowhurst Christian H C	01424 830204	<a href="http://www.crowhursthealing.co.uk">www.crowhursthealing.co.uk</a>	EAST SUSSEX
St Margaret's Convent	01825 766808	<a href="http://St Margaret's Convent">St Margaret's Convent</a>	EAST SUSSEX
St Mary's Retreat House	01892 770305	-	EAST SUSSEX
Immanuel Christian Retreat Centre	(00353) 0749 152 534	<a href="http://www.immanuelchristianretreatcentre.org">www.immanuelchristianretreatcentre.org</a>	EIRE
Chelmsford Diocesan House Of Retreat	01245 237 251	<a href="http://www.retreathousepleshey.com">www.retreathousepleshey.com</a>	ESSEX
Othona Community Essex	01621 776564	<a href="http://www.othona-bradwell.org.uk">www.othona-bradwell.org.uk</a>	ESSEX
St Peter's Chapel On The Wall	01621 776438	<a href="http://www.bradwellchapel.org">www.bradwellchapel.org</a>	ESSEX
Wigwam Retreats	0208 491 0222	<a href="http://www.wigwamretreats.co.uk">www.wigwamretreats.co.uk</a>	ESSEX
Les Cotils Christian Centre	01481 727793	<a href="http://lescotils.com">lescotils.com</a>	GUERNSEY
Alton Abbey	01420 562145	<a href="http://www.altonabbey.org.uk">www.altonabbey.org.uk</a>	HAMPSHIRE
House Of Bethany	023 9283 3498	<a href="http://www.sistersofbethany.org.uk">www.sistersofbethany.org.uk</a>	HAMPSHIRE
Old Alresford Place	01962 732 518	<a href="http://www.oldalresfordplace.co.uk">www.oldalresfordplace.co.uk</a>	HAMPSHIRE
The High House	01730 262520	-	HAMPSHIRE
Burrswood Chapel House	01892 863637	<a href="http://www.burrswood.org.uk">www.burrswood.org.uk</a>	KENT
The Living Well	01304 840271	<a href="http://www.the-living-well.org.uk">www.the-living-well.org.uk</a>	KENT
Whalley Abbey	01254 828 400	<a href="http://www.whalleyabbey.org">www.whalleyabbey.org</a>	LANCASHIRE
Ark Homeless Trust (the)	07971 528915	<a href="http://www.ark-trust.org.uk/index.htm">www.ark-trust.org.uk/index.htm</a>	LEICESTERSHIRE
Launde Abbey	01572 717254	<a href="http://www.laundeabbey.org.uk">www.laundeabbey.org.uk</a>	LEICESTERSHIRE
Edenham Regional House	01778 591358	<a href="http://www.erh.org.uk">www.erh.org.uk</a>	LINCOLNSHIRE
The Community Of St. Francis	01526 321115	<a href="http://www.franciscans.org.uk">www.franciscans.org.uk</a> <a href="http://metherringham-csf">metherringham-csf</a>	LINCOLNSHIRE
Community Of The Word Of God	020 8986 8511	-	LONDON
Royal Foundation of St Katharine	020 7790 3540	<a href="http://www.rfsk.org.uk">www.rfsk.org.uk</a>	LONDON
St Marylebone Healing & Counselling Centre	020 7935 5066	<a href="http://www.stmarylebone.org">www.stmarylebone.org</a> (Healing Centre)	LONDON
St Peter's Bourne	020 8445 5535	<a href="http://www.stpetersbourne.com">www.stpetersbourne.com</a>	LONDON
St Saviour's Priory	020 7739 9976	<a href="http://www.stsaviourspriory.org.uk">www.stsaviourspriory.org.uk</a>	LONDON
Holy Rood House	01845 522580	<a href="http://www.holyroodhouse.org.uk">www.holyroodhouse.org.uk</a>	NORTH YORKSHIRE

## APR Member houses in the Bursary Scheme

Parcevall Hall	01756 720213	<a href="http://parcevallhall.org.uk">parcevallhall.org.uk</a>	NORTH YORKSHIRE
Wydale Hall	01723 859270	<a href="http://www.wydale.org">www.wydale.org</a>	NORTH YORKSHIRE
Shepherds Dene	01434 682212	<a href="http://www.shepherdsdene.co.uk">www.shepherdsdene.co.uk</a>	NORTHUMBERLAND
The Friary	01300 341741	<a href="http://www.hilfieldfriary.org.uk">www.hilfieldfriary.org.uk</a>	NORTHUMBERLAND
The Open Gate	01289 389222	<a href="http://www.aidanandhilda.org.uk">www.aidanandhilda.org.uk</a>	NORTHUMBERLAND
Sacrista Prebend Retreat House	01636 816833	<a href="http://sacristaprebend.wordpress.com">sacristaprebend.wordpress.com</a>	NOTTINGHAMSHIRE
St John's College Nottingham	0115 968322	<a href="http://www.stjohns-nottm.ac.uk">www.stjohns-nottm.ac.uk</a>	NOTTINGHAMSHIRE
St Katharine's Parmoor	01494 881037	<a href="http://www.srpf.org.uk">www.srpf.org.uk</a>	OXFORDSHIRE
St Mary's Convent	01235 763141	<a href="http://www.csmvonline.org.uk/guestwing.htm">www.csmvonline.org.uk/guestwing.htm</a>	OXFORDSHIRE
The Abbey	01235 847401	<a href="http://www.theabbey.uk.com">www.theabbey.uk.com</a>	OXFORDSHIRE
Bield At Blackruthven	01738 583238	<a href="http://www.bieldatblackruthven.org.uk">www.bieldatblackruthven.org.uk</a>	SCOTLAND
College of the Holy Spirit	01475 530353	<a href="http://www.island-retreats.org/contact.html">www.island-retreats.org/contact.html</a>	SCOTLAND
The Bothy & The Barn	01387 810280	<a href="http://www.elshields.co.uk">www.elshields.co.uk</a>	SCOTLAND
The Coach House	01463 731 386	<a href="http://www.coachhousekilmuir.org">www.coachhousekilmuir.org</a>	SCOTLAND
Whitchester Retreat Centre	01450 377477	<a href="http://www.whitchester.org.uk">www.whitchester.org.uk</a>	SCOTLAND
New Place	01743 891636	<a href="http://www.newplace.org.uk">www.newplace.org.uk</a>	SHROPSHIRE
The Grange	01691 623495	<a href="http://www.thegrange.uk.com">www.thegrange.uk.com</a>	SHROPSHIRE
Abbey House	01458 831112	<a href="http://www.abbeyhouse.org">www.abbeyhouse.org</a>	SOMERSET
Croft Meadows Farm	01782 513039	-	STAFFORDSHIRE
Reflections	01543 674474	<a href="http://homepages.phoncoop.coop/reflections">homepages.phoncoop.coop/reflections</a>	STAFFORDSHIRE
Shallowford House	01785 760233	<a href="http://www.shallowfordhouse.org">www.shallowfordhouse.org</a>	STAFFORDSHIRE
All Hallows Convent	01986 892 749	<a href="http://www.all-hallows.org">www.all-hallows.org</a>	SUFFOLK
Community Of Sisters Of The Church	020 8940 8711	<a href="http://www.sistersofthechurch.org">www.sistersofthechurch.org</a>	SURREY
St Columba's House	01483 713005	<a href="http://www.stcolumbushouse.org.uk">www.stcolumbushouse.org.uk</a>	SURREY
Te Deum Christian's Acre	020 7727 5919	<a href="http://tedeum.se/te-deum-christian-s-acre.html">tedeum.se/te-deum-christian-s-acre.html</a>	SWEDEN
Coleg Y Groes	01490 412169	<a href="http://www.colegygroes.co.uk">www.colegygroes.co.uk</a>	WALES
Dyffryn Farm	01597 811017	<a href="http://www.dyffrynfarm.co.uk">www.dyffrynfarm.co.uk</a>	WALES
Ffald-Y-Brenin Christian Retreat Centre	01348 881382	<a href="http://www.ffald-y-brenin.org">www.ffald-y-brenin.org</a>	WALES
Llangasty Retreat House	01874 658 250	<a href="http://www.llangasty.com">www.llangasty.com</a>	WALES
Society Of The Sacred Cross	01600 860244	<a href="http://www.tymawrconvent.org">www.tymawrconvent.org</a>	WALES
Red Hill Christian Centre	01789 731427	<a href="http://www.red-hill.org">www.red-hill.org</a>	WARWICKSHIRE
Monastery Of The Holy Trinity	01342 712074	-	WEST SUSSEX
YMCA Dunford House	01730 812381	<a href="http://www.dunfordhouse.org.uk">www.dunfordhouse.org.uk</a>	WEST SUSSEX
Sarum College	01722 424800	<a href="http://www.sarum.ac.uk">www.sarum.ac.uk</a>	WILTSHIRE
Holland House	01386 860330	<a href="http://www.hollandhouse.org">www.hollandhouse.org</a>	WORCESTERSHIRE
'Peastwing'	01885 410431	<a href="http://holidaysattheretreat/home">holidaysattheretreat/home</a>	WORCESTERSHIRE
The Society Of St Francis Glasshampton	01299 896345	<a href="http://www.franciscans.org.uk">www.franciscans.org.uk</a>	WORCESTERSHIRE
House Of The Resurrection	01924 483346	<a href="http://www.mirfieldcommunity.org.uk/retreats">www.mirfieldcommunity.org.uk/retreats</a>	YORKSHIRE

# The Association for Promoting Retreats

PO Box 10248, Newark,  
Notts., NG24 9LQ  
Telephone: 01636 555085



Registered charity no. 222458

President: Rt Revd Christopher Chessun  
Chair: Revd Tim Blewett  
Administrator: Mrs Julia Reading

## Application for Payment from the Bursary Fund

To help mark the 100th anniversary of the APR in 2013, its Trustees have established a Bursary Fund to help our Retreat House or Centre members to offer places to those who would benefit from a retreat experience but whose personal finances prevent them from meeting the full cost.

### Terms

APR Retreat Houses/Centres are welcome to advertise the availability of the APR Bursary Fund as they see fit in order to encourage inquiries and applications for their retreats and quiet days.

Retreat guests will apply directly to the member Retreat House or Centre of their choice, who will make the Bursary request to the APR Trustees on each retreatant's behalf. It is NOT a requirement for Retreatants to be individual APR members.

The Bursary Fund is a special allocation of the APR's assets, augmented by the kind generosity of APR members and donors. The APR Trustees must be satisfied that Bursary monies are applied correctly and they reserve the right to check that applications are *bona fide*. They may request further detail if they deem it necessary.

Member Houses/Centres have discretion to apply their own criteria in assessing the eligibility of any individual Bursary application but must also be satisfied that the beneficiary has genuine grounds for financial assistance in meeting the cost of the retreat event applied for.

Any application must be made at least 10 days in advance of the event for which a Bursary is sought; no retrospective applications will be considered.

An APR Bursary may cover a maximum of 50% of the lowest cost or fee charged by the House/Centre, up to a single maximum grant in respect of any individual of £150.00. Individuals may benefit from no more than one such grant in any accounting year (running 1 April – 31 March). APR Bursaries will NOT be available in respect of group retreats.

The Trustees do not guarantee to approve any application and may refuse a Bursary for any reason including but not limited to: exhaustion of earmarked funds; late, incomplete or illegible applications; misleading or inaccurate applications; multiple applications. The Trustees at their discretion may refuse payment of a previously approved Bursary if they have cause to believe that funds will not be used for the destined purpose.

APR Trustees will make a decision within one week of receipt of the emailed application. If approved, payment will be made by the APR Administrator or Treasurer direct to the member Retreat House/Centre, upon submission of an invoice to the APR for the agreed sum along with written confirmation that the beneficiary has arrived at or completed the retreat event.

Please would you complete and submit this form by email to the APR Office at [promoting.retreats@gmail.com](mailto:promoting.retreats@gmail.com) a minimum of 10 days in advance of the retreat event applied for.

Name of Retreat House/Centre making the Bursary application:

Postcode:

Diocese:

Name of Warden or Director recommending the Bursary application, including telephone number and direct email address:

In supporting this Bursary application, I agree to abide by the APR Trustees' terms as set out above:  YES

Name and full address of the Bursary Applicant:

Postcode:

Telephone number:

Email address:

Name of retreat event for which Bursary is applied for, including date and venue:

Advertised cost of the Retreat event:

Amount of Bursary grant applied for:

APR Office use	Date received:	Amount agreed:	Paid:
APR Trustees (2) authorising payment:			