

Postgraduate Programmes

Fees and Schedules of Payment

2022-2023 Academic Year

Validated by the University of Winchester
Christian Spirituality
Theology, Imagination and Culture

1. Registration Fee

When accepting an offer of a place on a postgraduate programme, you will be asked to pay a non-refundable registration fee of £125 to secure your place. This registration fee does not count toward tuition fees.

2. Tuition Fees

The tuition fee for postgraduate study at Sarum College for students starting in 2022 is £2,570 per annum. This amount excludes the registration fee.

Indicative costs for Winchester Postgraduate Programmes:

- The Postgraduate Certificate (PGCert) requires completion of 60 credits, usually over the course of one year. Total indicative tuition fee over one year is £2,570.
- The Postgraduate Diploma (PGDip) requires completion of 120 credits, usually over the course of two years. Total indicative tuition fee over two years is £5,140.
- The Master of Arts (MA) requires completion of 180 credits, usually over the course of three years. Total indicative tuition fee over three years is £7,710.

3. Extension Fees

If full tuition fees for a course have been paid and yet additional time is needed to complete work beyond the time outlined above, then an extension fee will be charged for each additional year beyond the planned period of study. The extension fee is £685.00 per year. A grace period will be given to students who extend no more than two (2) calendar months into a new academic year. The extension fee, like annual tuition fees, may be subject to inflationary increases.

The extension fee will apply as follows:

Postgraduate Certificate – extension beyond 1 September 2023

Postgraduate Diploma – extension beyond 1 September 2024

Master of Arts Degree – extension beyond 1 September 2025

Permission to extend modules and the dissertation must be applied for and granted by the Programme Leader.

4. Methods of Payment

Fees are due on 1 September of each year. The fees include classes, supervision, assessment, administration and use of the library. Fees do not include additional costs such as meals and accommodation during teaching weeks (see sections 11 and 12 below).

You also may pay tuition fees by one of the following methods as outlined by award:

Postgraduate Certificate

- **One lump sum of £2,570**
Payable on 1 September 2022
- **Two instalments of £1,285**
The instalments are due by 1 September 2022 and 1 March 2023
- **Six instalments: one payment of £1,285, then five payments of £257**
The instalments are payable according to the following schedule:
 - One initial payment of £1285, due by 1 September 2022;
Followed by £257 due by 1 February 2023, 1 March 2023, 1 April 2023, 1 May 2023 and 1 June 2023.

Postgraduate Diploma

- **One lump sum of £5,140**
Due by 1 September 2022
- **Two annual instalments of £2,570**
Due on 1 September 2022 and 1 September 2023
- **Four instalments of £1,285**
Due by 1 September 2022, 1 March 2023, 1 September 2023 and 1 March 2024
- **Sixteen instalments: one payment of £1,285, then fifteen payments of £257**
The instalments are payable according to the following schedule:
 - **2022-2023 (six payments):** One initial payment of £1,285 due by 1 September 2022; then £257 due by 1 February 2023, 1 March 2023, 1 April 2023, 1 May 2023 and 1 June 2023.
 - **2023-2024 (ten payments):** £257 due by 1 September 2023, 1 October 2023, 1 November 2023, 1 December 2023, 1 January 2024, 1 February 2024, 1 March 2024, 1 April 2024, 1 May 2024 and 1 June 2024.

MA Degree

- **One lump sum of £7,710**
Due by 1 September 2022
- **Three annual instalments of £2,570**
Due by 1 September 2022, 1 September 2023, 1 September 2024
- **Six instalments of £1,285**
Due by 1 September 2022, 1 March 2023, 1 September 2023, 1 March 2024, 1 September 2024 and 1 March 2025
- **Twenty-six instalments: one payment of £1,285, then 25 payments of £257**
The instalments are payable according to the following schedule:
 - **2022-2023 (six payments):** One initial payment of £1,285 due by 1 September 2022; then £257 due by 1 February 2023, 1 March 2023, 1 April 2023, 1 May 2023 and 1 June 2023.
 - **2023-2024 (ten payments):** £257 due by 1 September 2023, 1 October 2023, 1 November 2023, 1 December 2023, 1 January 2024, 1 February 2024, 1 March 2024, 1 April 2024, 1 May 2024 and 1 June 2024.
 - **2024-2025 (ten payments):** £257 due by 1 September 2024, 1 October 2024, 1 November 2024, 1 December 2024, 1 January 2025, 1 February 2025, 1 March 2025, 1 April 2025, 1 May 2025 and 1 June 2025.

5. Student Consumer Rights and Cooling-Off Period

After accepting a place, all candidates are offered a fourteen (14) day cooling off period to withdraw from the course without penalty. If withdrawal of the place offered occurs within the fourteen (14) days of acceptance, all fees paid (if any) will be refunded, except the non-refundable registration fee.

6. Interruption of Studies

Students remain liable for the full academic year fees during any interruption of studies during an academic year. Fees invoiced and paid will be paused during the period of interruption and carried forward upon the student's return on the basis of the number of modules started based on an assumption of 60 credits per year. For example, if a student starts an academic year, completes one module of 20 credits and commences a second of 20 credits before taking an interruption of studies, then one third of fees will be carried forward to the point of commencing the next module on return to study.

7. Withdrawal from Study

If a student withdraws from the course, the student will be charged fees for the full year for the number of years of study that the student has commenced, plus any additional modules beyond the standard 60 credits in year one, 120 credits in year two and 180 credits with the dissertation in year three. The withdrawal date is when Sarum College receives formal notification of withdrawal by the validating university.

Students who withdraw from the course during the academic year may appeal for their outstanding fees as described above to be waived. An appeal form is available from the

course administrator. The appeal will be initiated by the receipt of the completed form from the student by the course administrator. The appeal will be considered jointly by the Director of Finance, the Director of Academic Development, and the Principal. A decision is to be made within ten (10) working days.

8. Withdrawal of Course

While the College endeavours to run all advertised courses, it may occasionally be necessary to withdraw a programme of study. If this happens, you will be notified at least one month before the start of the course and your £125 registration fee will be refunded.

9. Audit Fees

Students may attend teaching weeks for modules in addition to the modules which they are studying for credit, by permission of the Programme Leader. The hospitality rates for a teaching week will be the usual student rates which are currently £250 (ensuite), £200 (standard) and £60 (non-residential), with an added educational fee of £125 per booking. The audit fee and hospitality prices are reviewed on an annual basis and subject to inflationary increases therefore will be reviewed with effect from 1st July 2022.

Please note that students must give clear information on whether they are attending teaching weeks as part of their accredited study or as an auditor in advance of attendance. Should the teaching week be oversubscribed, preference will be given to students taking the module for credit.

10. Hospitality

The tuition fees do not include meals or accommodation, for which a separate charge is made in advance of any teaching week and is payable no later than two weeks before the start of the teaching week. Teaching weeks can be attended on a residential or non-residential basis. As per above, the current package prices for the year are £250 (ensuite), £200 (standard) and £60 (non-residential). The College regrets that it cannot refund meals or accommodation booked but not used.

Please note that hospitality prices are reviewed on an annual basis and subject to inflationary increases therefore will be reviewed with effect from 1st July 2022. Hospitality is also charged on a pro-rata basis for other periods in college (e.g. dissertation training and support events).

11. Other Costs

Please be aware that there will be other study costs. Students may need to buy books may require access to (and the ability to use), a computer with an internet connection for research, email communications, online learning, as well as writing and submitting assignments. A student edition of Microsoft Office 365 is available to all Sarum College students at no charge. Some modules have additional charges for supplementary resources or trips. Where there is an additional fee, this will be specified in the module descriptor.

12. Academic Regulations

Students are responsible for familiarising themselves thoroughly with, and adhering to, the Academic Regulations of the University of Winchester.

The agreement to do so is confirmed after a student signs the registration to formally accept the offer of a place on a Sarum College Winchester Postgraduate programme.

13. Non-UK/EU students

Sarum College does not hold a Tier 4 sponsorship license with the UK Border Agency and is unable to offer places to students who currently live outside of the UK and are in need of a student visa to study.

14. Changes to Fees and Schedule

Sarum intends to maintain these fees and schedule throughout an academic year as agreed with the student, though the College reserves the right to make appropriate adjustments as needed. Students will be informed of any changes as soon as possible.

GRANTMAKING TRUSTS FOR CHRISTIAN EDUCATION

Below are listed selected trusts which provide grants towards Christian education. Prior to making an application, do fully research the specific criteria and application procedures of the individual trust(s). If you'd like some general advice and guidance about writing a grant proposal, contact Christine Nielsen-Craig at cnc@sarum.ac.uk.

All Saints Educational Trust

Telephone: 020 7248 8380

Email: aset@aset.org.uk

Website: aset.org.uk

Makes personal grant awards to teachers, intending teachers and students in Religious Studies, Home Economics and related areas.

Funding Priorities

- first degree or diploma students of Religious Education
- students on a programme of study carrying or leading to UK 'Qualified Teacher Status', such as PGC(D)E
- applicants with a church connection
- applicants who can supply a reference from a priest or minister of religion
- serving teachers who want to gain further qualifications relevant to advancement within the education profession
- students pursuing second or higher degrees who are planning a career in training teachers

Applications

Requests for applications are due early in the year ahead of study. The deadline for applications is on the website here: <http://www.aset.org.uk/timetable.html>

Culham St Gabriel's

Telephone: 01865 612035

Email: enquiries@cstg.org.uk

Website: cstg.org.uk/grants

Culham St Gabriel's is an endowed charitable trust dedicated to educational work in support of religious education (RE).

Funding Priorities

- Religious Education as a school curriculum subject
 - Spiritual and moral development as a whole-school responsibility
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The Foundation of St Matthias

Telephone: 01179 060100

Email: stmatthiastrust@bristoldioocese.org

Website: stmatthiastrust.org.uk

The Foundation's primary objective is the advancement of education in the Dioceses of Bath & Wells, Bristol and Gloucester, with a preference for higher and further education; such education contributing to the advancement of the Church of England.

Funding Priorities

- The education and training of persons who are, or intend to become, engaged in social welfare work as social workers, community workers, youth workers, teachers, supervisors or pre-school groups or otherwise;
- The education and training of persons intending to become ministers of the Church of England or of a Church in communion therewith;
- The study of music or other arts subject to the main object of the charity

Applications

Applications should reach the Foundation of St Matthias by 31st May (for consideration in July) or 30th September (for consideration in November).

Hockerill Educational Foundation

Email: info@hockerillfoundation.org.uk

Website: hockerillfoundation.org.uk

Personal awards are made to teachers, intending teachers and others in further or higher education, with a priority to the teaching of RE. No awards for those training for ordination or mission, or clergy who wish to improve their own qualifications, unless they are also involved in teaching in schools. Awards are not given for follow-up Masters degrees.

Applications are accepted from December for the following year. Applications received by the first deadline of 31st March will be considered in May and may stand a better chance of success.

John James Charitable Trust

Website: johnjamestrust.org

The John James Trust exists to promote education in the Christian faith amongst children and young people; support people in training for Christian ministry; relieve poverty and distress created by sudden or unexpected circumstances pursue; any other charitable purpose consistent with those expressed before.

Applications

The trustees meet every three months to consider applications and if grants are awarded they are generally paid in March and September.

Leaders of Worship and Preachers Trust

Telephone: 01923 231811

Email: lwptoffice@lwpt.org.uk

Website: lwpt.org.uk

Leaders of Worship and Preachers Trust is an ecumenical charity that offers several grants each year towards vocational training for those considering preaching. Grants can be used towards course fees and materials for any recognised course that enables the applicant to explore or develop their preaching skills. This may include 'gap year' style courses as well as continuing professional development courses.

Grants are awarded twice a year. Meetings usually take place in June and November for grants to then be awarded in August and January.

2022 closing dates for applications are 3 May and 3 October.

Sarum St Michael Educational Charity

Telephone: 01722 422296

Email: clerk@sarumstmichael.org

Website: sarumstmichael.org

Aim is to advance the work in education originally done by the college. The charity makes grants to individuals ineligible for student loans to help them pursue their further education. Eligible applicants must live or study (including by distance learning) in the Diocese of Salisbury or one of its adjacent dioceses (Bath & Wells, Bristol, Exeter, Oxford and Winchester).

Those doing second degrees and postgraduate studies may apply. Grants may be given towards the costs of a dissertation and for books. An increasing number of first degree

courses lead to master's degrees: the Charity prefers applications for master's degrees that follow a first degree.

Vocational courses – the Charity will consider the proposed course of study and how it will help the applicant pursue his or her career and in the service of others.

Applications

Governors meet four or five times a year to consider grant applications. Please check the [website for forthcoming dates](#).

St Christopher's Educational Trust

Email: stchristopherstrust@hotmail.co.uk

Website: [Church of England website](#)

The St Christopher's Educational Trust aims to promote religious education in accordance with the principles of the Church of England. The Trustees currently wish to support new ways of providing Christian formation and education. Individuals may apply for grants for projects designed to support academic and/or practical studies leading to better practice in Christian education and formation.

Funding Priorities

- informal education opportunities for young people
- teaching and learning about Christianity
- education for adult discipleship

Applications

(May 2022) The Trustees are reviewing their grant policy & criteria. Applications are therefore suspended until further notice.

St Hild & St Bede Trust

Telephone: 01388 601627

Email: w.hurworth@btinternet.com

Website: sthildandstbedetrust.co.uk/how-to-apply/

The Women's Continuing Ministerial Education Trust

Telephone: 020 7898 1408

Email: tim.ling@churchofengland.org

Website: ministrydevelopment.org.uk/wcmet

The Women's Continuing Ministerial Education Trust provide grants to assist women in the pursuit of their professional development. Retreats and Sabbaticals will not normally be considered, however, wherever possible, funding towards the cost of the fees will be awarded. Initial Ministerial Education courses are not part of the Trust's remit and funding towards such ventures will be given only in exceptional circumstances.

Other Trusts

The Church of England Year Book has a list of grant-making bodies (under Organisations), not all of which will contribute to education purposes but instead give grants through diocesan bishops for other needs.

Grant-making bodies listed in the CoE Year Book include:

- Bristol Clerical Education Society
- Church of England Clergy Stipend Trust
- [Church Pastoral Aid Society Ministers in Training Fund](#)
- [Cleaver Ordination Candidates' Fund](#)
- [Elland Society Ordination Fund](#)
- Newton's Trust
- Ordination Candidates Funds (General)
- [Pilgrim Trust](#)
- Queen Victoria Clergy Fund
- Revd Dr George Richards' Charity
- St Aidan's College Charity
- [St George's Trust](#)