Learning Hub Leader

Who we are looking for

We are looking for an enthusiastic theological educator who will oversee and coordinate our programme of non-accredited learning offered at Sarum College, including short courses. They will be a team player, with a customer focus and proactive in engagement with partner dioceses and churches to create inspiring and accessible theological and ministerial learning. The post is part-time (0.5).

What we offer

We offer:

- a college community where each staff member is known and valued
- a vibrant community of learning, with an eclectic and interesting mix of people coming for study, short courses, conferences and B&B
- a staff team committed to working together, valuing each other's different experience, perspective and expertise
- a unique setting within Salisbury Cathedral Close, with easy access to the city centre
- a salary commensurate with the sector, with non-contributory pension provision and 27 days leave plus bank holidays
- free college lunches on work days

Sarum College

The College's location in Salisbury Cathedral Close means that Sarum's community of learning is infused by a strong sense of history, and it is an attractive place to work.

The learning includes: ministerial formation for lay and ordained ministries; MA and PhD study for continuing development; spiritual direction courses; and a lively and varied short course programme. We host visitors, national and international, staying for conferences or simply for B&B. An eclectic and interesting mix of people gather in the building including around meals, often sharing ideas and making new connections.

See https://www.sarum.ac.uk/ for more information.

Learning Hub Leader

The Learning Hub Leader is supported by the Educational Administrator who looks after the practical aspects of the arrangements for non-accredited courses. They are a member of the College Academic Faculty and will work closely with colleagues in providing the non-accredited learning offer and will bring their own experience as a theological educator into this role. They will contribute their own areas of theological and ministerial interest and experience in the Academic Faculty. They will work with the Educational Administrator to create publicity, to arrange and liaise with external speakers, and to liaise with the hospitality and finance areas of College. As such this is a role that connects with many areas of College life.

The Learning Hub Leader will develop our Short Course programme, which currently includes in-person days and online offerings (see https://www.sarum.ac.uk/short-courses/). Although a strong offer is being left by the previous occupant of the role, we recognise that there needs to be fresh thinking and review of our delivery of theological and ministerial learning and support to better serve the wider Church. The role has been reconfigured to give permission to create more variety in our offering and delivery, including asynchronous online courses. This will require building on ongoing conversations with partner dioceses and churches, particularly in how we contribute to CMD. We have close relationships with five dioceses particularly, together with other denominations, and the successful candidate will be a proactive representative for Sarum College.

They will oversee, be involved in and revise our popular Exploring Theology Course (see https://www.sarum.ac.uk/learning/exploring-theology/), which is for adults wanting to get a grounding in theology at approximately Level 3 (A-Level).

A new basic theology course, Discovering Theology is aimed at Level 2 for adults (see https://www.sarum.ac.uk/learning/discovering-theology-starting-out/), and is being piloted by the existing occupier of this role. They will keep it in their portfolio at least initially as they move to a new role within the College.

The post is 0.5 on a pattern to be negotiated with a successful applicant, based in College.

Application and Interview

An informal conversation with the Academic Dean about the post can be arranged by contacting Jacquie Gallon jgallon@sarum.ac.uk

Please send your completed application form to Jacquie Gallon jgallon@sarum.ac.uk by the closing date of **12noon Monday 23rd November 2026**. Please note: only those applicants who send a completed Sarum College Application Form will be considered.

Interviews will be held on **Tuesday 1st December 2026** in College.

Shortlisted candidates will be contacted a week before the interviews. If you don't hear from us by then, then we are sorry to say that, though we have welcomed your application, you have not been shortlisted on this occasion.

Job Description

Job Title	Learning Hub Leader
Line Manager	Academic Dean
Job Purpose	To oversee an innovative provision of non-accredited study, with a view to drawing on synergies with resources and other provision within College, and creating ongoing conversations with partner dioceses and churches.
Salary	Tutor 3 level (£38,400 full time rate, pro rata) plus a contribution of 8.5% of salary to the Sarum College nominated pension scheme, currently the Church of England Church Workers Pension Fund (Pension Builder Classic), and lunch in the Refectory on working days in College.
Hours	The post is 0.5 of full time (37.5 hours per week), which equates to 18.75 hours per week at times to be agreed which will be known as normal working hours. Time off in lieu may be taken for working beyond normal working hours and there are occasions when it will be necessary to work outside normal working hours (during the evenings and at weekends) as the needs of the College reasonably requires. The post holder is expected to work in College a minimum of 2 days per week, regardless of where s/he is based.
Holiday	Pro-rata of the annual leave entitlement of 27 days plus statutory holidays, including the days when the College is closed between Christmas day and the New Year.
Duration	The post is a permanent contract. A start date as soon as possible is looked for.
Please note:	
	Only candidates eligible to live and work in the UK should apply for the post and shortlisted candidates will be asked to provide proof of eligibility to work in the UK at the selection process. Any offer of employment will be subject to receipt of satisfactory references, medical questionnaire, Confidential Declaration relating to safeguarding, and a satisfactory DBS check. Appointment to the post is subject to a 3-month probationary period which may be extended.

Principal accountabilities

To oversee, revise and develop the Sarum College non-accredited short courses offer and Exploring Theology, particularly with a view to redesigning these to serve the wider church including through CMD.

Particular activities include:

1. To revise and develop the Exploring Theology curriculum, including consideration of the length of curriculum, especially in the light of the development of Discovering Theology.

2. To initiate conversations with dioceses, Methodist church and other partners to discuss appropriate learning and CMD needs and appropriate delivery of the learning offer.

3. To review and develop an innovative short course offering, viewing two aspects: subjects for CMD and subjects of staff interest to offer. Experimenting with different formats including lunchtimes etc, and holding an overall view of how such courses fit in with, compliment and feed into other learning offers such as Spiritual Direction, Postgraduate study and ministry formation

4. Overseeing other non-accredited initiatives, for instance the Certificate in Missional Leadership being discussed in partnership with St Andrews Hall, Vancouver.

5. To explore, with other faculty, the production of asynchronous learning materials.

6. To work closely with the Educational Administrator in the arranging and marketing of short courses.

7. To contribute to the planning, teaching and marking for another academic area.

8. To contribute where appropriate to the learning offer in Sarum College.

Person Specification

Essential

1. An MA in theology or an associated discipline

2. First hand experience of ministry, as an ordained or licensed lay minister or as an active church member

3. A vision for training women and men for mission, leadership and ministry in contemporary society and culture, and is positive and enthusiastic about the challenges and opportunities of ordained and licensed lay ministry

4. Experience in delivering adult learning

5. Has strong interpersonal, presentational and IT skills

6. Adaptable and willing to teach across disciplinary boundaries

7. Has pastoral wisdom and emotional intelligence

8. An understanding of the Church of England, including diocesan and parochial structure

9. Willing to share in the administration of the training, and seeks to work collaboratively and supportively

10. Able to be present in College for at least 2 days a week, is willing to work certain evenings and weekends for the purposes of the role, and is able and willing to travel to meet the needs of the role including visits to Diocesan personnel and other partner churches.

11. Secure an enhanced DBS clearance

Desirable

1. A doctorate in theology or an associated discipline

2. Experience of online delivery of learning, ideally through Moodle and Zoom, though training will be given on these.

3. An experience of working at Diocesan level.

4. To have a record of research and publications in theology

5. To be aware of the challenges and opportunities that face an educational institution like Sarum College, and be willing to contribute to the wider life of the College

September 2026