

Maternity Cover: Tutor and Lecturer

The Sarum Centre for Formation in Ministry

Who we are looking for

We are looking for a theological educator who is excited about forming people with a wide vision for ministry and mission. They will be a team player, proactively taking their part in all that is needed to train and support our students in their formation for ordained and licensed lay ministries. The post is half time for a period of maternity cover.

What we offer

“We commend the impressive quality of the learning community at Sarum College’s Centre for Formation in Ministry” (2019 Periodic External Review)

We offer:

- a college community where each staff member is known and valued
- a vibrant community of learning, with an eclectic and interesting mix of people coming for study, short courses, conferences and B&B
- a ministry team committed to working together, valuing each other’s different experience, perspective and expertise
- a ministry student cohort of varied church backgrounds and ages, each one bringing their own skills and vocational stories
- access to opportunities given to Common Awards (Durham University) staff, such as working to an adult teaching award
- a working week that combines home and college
- a unique setting within Salisbury Cathedral Close, with easy access to the city centre
- a salary commensurate with the sector, with non-contributory pension provision and 25 days leave plus bank holidays
- one week’s study leave a year plus conference grant
- free college lunches and generously reduced B&B rates for educational staff

Sarum College

“...teaching and modelling a generous respect for diversity within the church”

(2019 Periodic External Review)

The College’s location in Salisbury Cathedral Close means that Sarum’s community of learning is infused by a strong sense of prayer, worship and calm nurtured through many centuries. This learning includes: ministerial formation for lay and ordained ministries; MA and PhD study for continuing development; spiritual direction courses; and a lively and varied short course programme. We host visitors, national and international, staying for conferences or simply for B&B. An eclectic and interesting mix of people gather in the building including around meals, often sharing ideas and making new connections.

The Centre for Formation in Ministry is usually around 70 students including ordinands (the majority), Reader/LLM candidates, and some independent students. We seek to know every student as an individual, and provide flexible undergraduate and postgraduate pathways over 2 or 3 years to suit different circumstances.

Our teaching is validated by Common Awards, part of Durham University. Currently we are part of the South Central TEI with Guildford, Oxford and Winchester diocesan training, but are working with Common Awards to become an independent TEI from September 2024. This will ease the process of exploring new ways of working in partnerships and curriculum.

We are seeking to equip women and men to enable and advocate for a missional culture in the different contexts they minister in, now and in the future. We have an option of a Rural Pathway for those wishing to think more fully about mission in this context.

Our staff team works closely together, drawing on diverse backgrounds, deep academic expertise and a wealth of ministry experience. We are looking for a new colleague who will bring fresh perspective and join us in our desire to see every student grow and develop in their gifts and vocation.

See <https://www.sarum.ac.uk/ministry/> for more information.

Our Blended Learning Pattern

“enthusiastic commitment to VLE and other effective teaching methods”

(2019 Periodic External Review)

We have been at the forefront of a blended learning pattern in ministry formation. This combines online learning and tutoring with residential periods and ministry in the home context.

Online modules cover the different aspects of teaching, including bible, mission, doctrine and practical topics. Most online modules are 10 weeks long, and students work through learning material presented in weekly units online (through Moodle). Staff lead group tutorials over Zoom, held regularly through the module and offered at 1pm and 7pm on various weekdays. These facilitate understanding and discussion on the module material. Staff mark assignments online using Turnitin.

The residential periods at Sarum College enables students to quickly build good relationships with staff and student colleagues. Staff run 12 weekends a year plus some Saturdays and an annual residential week, and students attend 6 to 8 weekends a year depending on pathway.

The home context allows students to apply their learning to mission and ministry from the outset. They gain deeper experience of their own church tradition, as well as experiencing other contexts through residentials and placements.

Students are members of Tutor Groups. Each member of staff acts as a Personal Tutor to one or more Tutor Groups. They meet one to one with students over residential weekends, and are a point of contact for the student over personal issues (together with the Chaplain). They also compile a report discussed with the student in each year of their training.

Maternity Cover: Tutor and Lecturer

“We commend the work put in by the Sarum Centre to helping all students reach their own innate abilities.” (2019 Periodic External Review)

Due to one of our part-time staff members taking maternity leave, we are looking for cover for some or all of their specific roles as well as their general contribution as a member of the team. This includes responsibility for Christian Doctrine modules, guiding dissertation students through their proposal process, and acting as Personal Tutor for a student group as required. They are also Programme Leader for the Postgraduate Pathways, a role which during maternity leave will be covered jointly by other members of staff and, if appropriate to experience, the successful applicant.

If you are excited about this role, then we would be very pleased to receive your application.

An informal conversation with the Principal about the post can be arranged by contacting Mrs Annette Young ayoung@sarum.ac.uk

Job Description

Job Title	Maternity Cover: Tutor and Lecturer
Line Manager	Dean of Ministry
Job Purpose	Maternity Cover: To teach according to expertise and experience across the curriculum of the Centre for Formation in Ministry at undergraduate and postgraduate level, and to share in the organisation of the different pathways and in the support and reporting for students.
Salary	£17,197 plus a contribution of 8.5% of salary to the Sarum College nominated pension scheme, currently the Church of England Church Workers Pension Fund (Pension Builder Classic), and lunch in the Refectory on working days in College
Hours	The post is half time which equates to 17.5 hours per week at times to be agreed which will be known as normal working hours. Time off in lieu may be taken for working beyond normal working hours and there are occasions when it will be necessary to work outside normal working hours (during the evenings and at weekends) as the needs of the College reasonably requires. The post holder is expected to work in College a minimum of two days per

week, regardless of where s/he is based. They are expected to work at least half of the annual residential Summer School, and at least half of the residential weekends per year, and evening tutorials as required.

Holiday	The annual leave entitlement is 13.5 days plus pro-rata entitlement to statutory holidays, including the days when the College is closed between Christmas day and the New Year.
Duration	The post is a fixed term 12 month maternity cover contract, with a start date of 1 st December 2023 or as negotiated before appointment.

Principal accountabilities

Working within the programmes in the Centre for Formation for Ministry, to develop learning materials, teach and share in organisation, support and reporting.

Particular activities include

1. Being a member of the Centre for Formation in Ministry team, and taking organisational roles where appropriate to further the effectiveness of the Ministry Programmes.
2. Overseeing the writing, revision, delivery (including online tutoring), and marking of modules at undergraduate and postgraduate level, as agreed. This will include modules on Christian Doctrine, and guiding students through the dissertation proposal process. Online tutorials will require some evening working.
3. Organising and teaching on weekends as appropriate to the modules taught. This will require some weekend working.
4. If required, to be Personal Tutor for a group of ordination students, which includes student support face to face at some weekends, support online, and reporting on students.
5. Attend the Ministry Team Meeting (weekly) and other committees within Sarum College as required.
6. To be present as a staff member for a negotiated part of the annual Summer School (a week at the end of August).
7. To contribute where appropriate to the programme of Study Days in Sarum College, and to the building up of online resources.

Person Specification

Essential

1. An MA in theology or an associated discipline

2. First hand experience of ministry, as an ordained or licensed lay minister or as an active church member
3. A vision for training women and men for mission, leadership and ministry in contemporary society and culture, and is positive and enthusiastic about the challenges and opportunities of ordained and licensed lay ministry
4. Experience in delivering adult learning to MA level
5. Good presentational and IT skills
6. Adaptable and willing to teach across disciplinary boundaries
7. Has pastoral wisdom
8. An understanding of the Church of England, including diocesan and parochial structure
9. Willing to share in the administration of the training, and seeks to work collaboratively and supportively
10. Able to be present in college for a substantial part of their working week, is willing to work certain evenings and weekends for the purposes of the role, and is able and willing to travel to meet the needs of the role
11. Secure an enhanced DBS clearance

Desirable

1. Experience of online delivery of learning and marking, ideally through Moodle, Turnitin and Zoom, though training will be given on these.
2. To offer an area of specialism, ideally in Christian Doctrine
3. To have a record of research and publications in theology
4. To be aware of the challenges and opportunities that face an educational institution like Sarum College, and be willing to contribute to the wider life of the College

September 2023