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| Sarum College Bursary (Retreat) Application Form  We are proud of the innovative and stimulating academic programmes that Sarum College offers, together with the provision of College as a place of study and retreat. We recognise the financial commitment required for a retreat or study break of a few nights.  Sarum College created this bursary fund to make retreats or study breaks accessible to a broader range of people, enabling them to engage with further study and refreshment.  Our retreat bursaries support people staying at Sarum College. These cover hospitality costs and the use of the library. We do not promise to provide staff time for spiritual direction or Guided Independent Research Projects, which need to be arranged separately at extra cost not covered by the retreat bursary.  An applicant cannot apply for more than one retreat bursary in an academic year.  The bursaries are limited in number annually, so an application does not guarantee an award. Applications will be considered monthly in the order that we receive them.  Applications may be made throughout the academic year but must be in advance of the payment of fees for your retreat. No payments will be made directly to the applicant, but bursaries will be applied internally against the retreat costs.  Please complete this application and submit with any accompanying evidence to Clair James [cjames@sarum.ac.uk](mailto:cjames@sarum.ac.uk) |

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| Sarum College Bursary (Retreat) Application Form  **SECTION 1: NAME AND DETAILS** | | | | |
| Full Name: | | | | |
| Email Address: | | | Preferred phone number: | |
| Postal Address: | | | | |
| Dates planned for retreat/study break (if known): | | | | |
| **SECTION 3: FUNDING REQUEST** | | | | |
| Amount requested:  *NB: Total request can be no more than the hospitality cost for the retreat/study break* | | | | |
| I am applying as someone who is:  Not ordained  Ordained and licensed  Ordained and not licensed | | | | |
| Have you already booked the retreat/study break at Sarum College? | | Yes  Applied, but awaiting outcome  No | | |
| I have been in receipt of funding for a Sarum College Retreat/Study Break in previous years: | | Yes  Year(s): | | No |
| Please explain your reasons for applying for funding and how you plan to use the retreat/study break if your application is successful: | | | | |
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| **SECTION 4: REFERENCE FOR APPLICATION**  Please provide the name of a referee who is able to confirm:  a) they, as referee, are aware of, and support, the reasons given for why you are applying for funding; and  b) that they believe that you will benefit from the funding. | | | | |
| Reference Full Name: | | | | |
| How you are known to them: | | | | |
| Email Address: | | | Phone: | |
| Postal Address: | | | | |
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| **SECTION 5: DECLARATION FROM APPLICANT** | | | | |
| I hereby confirm that all details which I have given above are accurate and true to the best of my knowledge. I also confirm that I have obtained my referee's permission for them to be contacted regarding my application.  Signature:  Date:  Please attach any supporting evidence required (see Section 3 above) and return this completed form to [cjames@sarum.ac.uk](mailto:cjames@sarum.ac.uk) | | | | |
| *Upon receipt of this signed application, Sarum College will process the information you have given, including data of a sensitive nature, for processes relating to your financial aid application. Any processing of the data by Sarum College will be in accordance with its Data Protection Policy and the processing principles set out in the Data Protection Act 1998, (the "DPA") and the General Data Protection Regulation (the "GDPR"). The College’s main data protection policy is on our website:* [*https://www.sarum.ac.uk/privacy-policy/*](https://www.sarum.ac.uk/privacy-policy/)*; accredited student privacy policies are available in the ‘policies section’ of the website here:* [*https://www.sarum.ac.uk/learning/postgraduate-study-research/*](https://www.sarum.ac.uk/learning/postgraduate-study-research/)  *The data protection officer for Sarum College is Christine Nielsen-Craig, available on 01722 424812 or* [*cnc@sarum.ac.uk*](mailto:cnc@sarum.ac.uk)*.* | | | | |