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| Sarum College Bursary (Support) Application Form  We are proud of the innovative and stimulating academic programmes that Sarum College offers, and recognise the significant financial commitment required for long term study.  Sarum College created this Support bursary to support those who find themselves needing support during a course taken at Sarum College. The grants are regarded as emergency funding, and only students who have already begun study can apply. The grant is not applicable to Short Courses.  The **Hardship Grant** is for Postgraduate/Spiritual Direction continuing students, and offers up to £500/year to help with fees and hospitality costs where financial hardship is encountered after the course has started (eg bereavement, redundancy etc).  The **Assistance Grant** is for continuing students on Ministry, Postgraduate and Spiritual Direction courses, and offers up to £500/year for additional costs related to study for those with limited funding, applied to a specific cost incurred because of a person’s disability (eg additional technology).  Applications may be made throughout the academic year and will be considered monthly in the order that we receive them.  Where applicable, no payments will be made directly to the applicant but grants will be applied against the declared costs. There may be circumstances where there is an agreement to pay the grant directly to the applicant.  Please complete this application and submit with any accompanying evidence to Clair James [cjames@sarum.ac.uk](mailto:cjames@sarum.ac.uk) |

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| Sarum College Bursary (Support) Application Form  **SECTION 1: NAME AND DETAILS** | | | | |
| Full Name: | | | | |
| Email Address: | | | Preferred phone number: | |
| Postal Address: | | | | |
| Student Number (if known): | | | Date of start of study: | |
| Current Sarum College Course Programme: | | | | |
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| **SECTION 2: FUNDING NEED** | | | | |
| For which Sarum College grant are you applying for funding for? | | | | |
| Hardship Grant | | | | |
| Assistance Grant | | | | |
| **SECTION 3: FUNDING REQUEST** | | | | |
| Amount requested:  *NB: Total request can be no more than the amount of the programme for a year* | | | | |
| **Documentation required:**  Please attach to your application at least one and **up to** three (3) documents to give evidence of financial hardship or disability. These may be evidence of benefits, income, disability, and/or financial responsibilities. These will be held in the strictest confidence and will be destroyed securely once the evidence has been assessed. Please describe the documents attached to the application below:  Document 1:  Document 2:  Document 3: | | | | |
| I have been in receipt of funding for this same study in previous years: | | Yes  Year(s):  From whom: | | No |
| Please explain your reasons for applying for funding and how you plan to use the funds if your application is successful.  For Assistance Grant applications, please detail with prices the additional costs of support relating to your study (eg nature and cost of adapted computer hardware): | | | | |
| Please explain what other funders and/or sources of funding you have already applied to and what the outcomes of these applications have been: | | | | |
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| **SECTION 4: REFERENCE FOR APPLICATION**  Please provide the name of a referee who is able to confirm:  a) they, as referee, are aware of, and support, the reasons given for why you are applying for funding; and  b) that they believe that you will benefit from the funding and that you will commit yourself to the study that it enables. | | | | |
| Reference Full Name: | | | | |
| How you are known to them: | | | | |
| Email Address: | | | Phone: | |
| Postal Address: | | | | |
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| **SECTION 5: DECLARATION FROM APPLICANT** | | | | |
| I hereby confirm that all details which I have given above are accurate and true to the best of my knowledge. I also confirm that I have obtained my referee's permission for them to be contacted regarding my application.  Signature:  Date:  Please attach any supporting evidence required (see Section 3 above) and return this completed form to [cjames@sarum.ac.uk](mailto:cjames@sarum.ac.uk) | | | | |
| *Upon receipt of this signed application, Sarum College will process the information you have given, including data of a sensitive nature, for processes relating to your financial aid application. Any processing of the data by Sarum College will be in accordance with its Data Protection Policy and the processing principles set out in the Data Protection Act 1998, (the "DPA") and the General Data Protection Regulation (the "GDPR"). The College’s main data protection policy is on our website:* [*https://www.sarum.ac.uk/privacy-policy/*](https://www.sarum.ac.uk/privacy-policy/)*; accredited student privacy policies are available in the ‘policies section’ of the website here:* [*https://www.sarum.ac.uk/learning/postgraduate-study-research/*](https://www.sarum.ac.uk/learning/postgraduate-study-research/)  *The data protection officer for Sarum College is Christine Nielsen-Craig, available on 01722 424812 or* [*cnc@sarum.ac.uk*](mailto:cnc@sarum.ac.uk)*.* | | | | |